

REGULAR COUNCIL MEETING NOVEMBER 8, 2011

The Edinburg Town Council met in regular session on November 8, 2011. Mayor Harshman called the meeting to order at 7:30 p.m. All Council Members were present. Visitors included: Town Police Chief, Michael Clem, Town Maintenance Supervisor, Ron Ross and Town Treasurer, Michelle Heier, attending in place of the Town Clerk, who was absent for health reasons.

A motion was made by Councilman Beachy and seconded by Councilman Dellinger to approve the minutes of the October 11, 2011 meeting. Motion carried.

The Treasurer's report was reviewed. A motion was made by Councilman Beachy and seconded by Councilman Wood to approve the Treasurer's report and to pay all the bills as presented. Motion carried.

The Water and Sewer Committee Chairman, Councilwoman Minnick called attention to EEMA's report and to Ron Ross's Maintenance Department report. Mayor Harshman reported that the Notice of Violation requires that we notify all water customers no later than September 21, 2012 has been satisfied and we have sent the certification of the mailing to the Health Department. The town office received a few calls from customers wanting to know if the water was safe to drink. The office assured them the water was safe to drink. Last month, The Mayor reported that The Town will be required to now use a certified lab. We have heard from another outside lab about giving the Town a quote on doing all of the required tests for water and sewer. They are not as close as Imboden, a local lab we have used in the past, but we have also been sending samples to Richmond for years so this should not be a problem. EEMA is also looking into the cost of certifying our own lab. Our Waste Water Treatment Plant renewal has been approved and moved on to the Public Notice stage. A minimum of 30 days will be allowed for public comment. If there is no public comment or what there is can be easily answered, our renewal will be approved. We do have some new testing requirements on this renewal because of the presence of chlordane. We retested for this and got better results, however the DEQ still wants us to monitor it quarterly. They also included a provision that the permit may be modified to include a limit for chlordane if the monitoring warrants it. Mr. Harshman stated we continue to have problems with one of the filters at the Water Treatment Plant. We have contacted Seimens, US Filter to schedule a service visit to hopefully fix the problem since we have not been able to. Mr. Harshman filed the Financial Responsibility Certification for the UST at the WWTP in October.

The Street Committee had no report.

The Ordinance Committee had no report.

The Personnel Committee had no report.

The Finance Committee had no report. Mr. Harshman stated he received a call from Farmers and Merchants Bank regarding the use of credit cards. Mr. Harshman said they are also offering to do online payments. Council members present agreed that The Town should check into this. Councilman Hite clarified that all credit cards can be used.

Health & Safety Committee Chairman, Councilman Wood called attention to Chief Clem's report. Councilman Wood reported that the Police Department did an outstanding job in controlling the traffic flow during the Halloween Trick or Treating. Councilman Wood mentioned the Police Departments goals for the month of November. The next Neighborhood Watch meeting is scheduled for January 26, 2012 at 7:00 p.m.

The Property Committee had no report. Mr. Harshman reported that the Maintenance Department is having trouble with the leaf vacuum. Councilman Dellinger asked Ronald Ross about starter recommendations and recommended Brillaman's and will give Mr. Ross more information about them. Councilman Hite commented on the leaves that were on the sidewalk on Stony Creek Blvd. Councilman Hite stated they could cause the Town liability if someone were to slip and fall on them.

Mr. Ross said he was aware they were there and as soon as the leaf vacuum was up and going they would take care of it.

The Cemetery Committee had no report.

Park Committee Chairman, Councilman Wood thanked everyone for a great season.

The Insurance Committee had no report.

Mr. Harshman reported that he attended the October Tourism Council meeting. The new videos and photographs for the County are progressing well. They are rushing to complete the project before the fall colors disappear with a focus on Family Fun, Civil War, Wine Tours and Agri-Tourism. Natalie Wills reported that the Travel Marketing people really enjoyed the meeting they had at the Edinburg Mill and were very impressed with the facility. Mr. Harshman was able to give some of them a tour of the building before their meeting started. There ended up being 30 of them from 5 or 6 different states. Mr. Harshman incorrectly referred to them as "Travel Writers" at last month's Council meeting. They were all actually tourism and marketing directors from the Mid-Atlantic Public Relations Alliance.

Mr. Harshman reported that Natalie Wills will be bringing a group of 4 Travel Writers and 10 tour Planners to the Mill in November as part of the National Motor Coach Network Invitational. She is also working on hosting a group in December to try and get the County one of two grants that is for developing an "Artisan Trail" within the County.

Mr. Harshman reported that there will be a new house built off of West Hisey Street. Mr. Harshman also spoke to a real estate person today who said there is a builder involved with Edinburg Square. At this point it appears that they are working with only the 3 lots that back onto Route 11.

Mr. Harshman reported there will be a Regional Planners Roundtable in Woodstock on November 30 from 9:00 a.m. to 2 p.m. It will be held by the Valley Conservation Council. Mr. Harshman will not be able to attend but hopes to have Ms. Embrey attend in his place, if she is able. If any of the Council is interested in also attending, please let Ms. Embrey know.

Mr. Harshman responded to the items in the OSHA report on their recent inspection. We had taken care of all of the items except one by the time we received the report. That item was the emergency shower/eye wash station. We had thought that only an eye wash station was required, but the way the report was written also included a body wash station. We were able to locate a complete shower/eye station for around \$550.00 and Mr. Ross installed it in the Maintenance Garage. We should be good until their next visit when they will probably find new items to site.

Mr. Harshman reported that he participated in the "Wellness Walk" that was held at Peter Muhlenberg Middle School on October 15th.

Mr. Harshman reported that the ARB contacted the Building Department and they have done the inspection of the house on Main Street. We have not heard back from ARB Chairman Heather Bowers yet on the results.

Mr. Harshman reported that the Planning Commission did not meet last month.

There were no zoning permits issued last month.

There was no Town Attorney report.

Mr. Harshman reported that Corpro has given The Town a proposal for the Cathodic Protection System on the underground storage tank. The amount they gave is \$500.00 and they will provide the required system testing and a report summarizing the findings. If they detect a problem with the

Catholic Protection System that cannot be resolved during their routine testing procedures, they will contact The Town before continuing to trouble-shoot the system. Any additional time on-site will be based on a time and material basis upon receipt of The Town's authorization. Councilman Wood made motion to approve the \$500.00 amount proposed and was seconded by Councilman Beachy. Motion carried.

Mr. Harshman brought attention to the Resolution to Commemorate and Support the Bicentennial of the American War of 1812 in Virginia. After a brief discussion from Councilman Beachy who wanted to make sure The Town knows what we are signing up for, Councilman Wood made motion to approve the Resolution and was seconded by Councilman Beachy. Motion carried.

Mr. Harshman asked Council about the Christmas Holiday closing for the employee Christmas Party. Council agreed to close at 12:00 noon on December 22, 2011 as The Town will be closed already on the 23rd and 26th. Councilman Beachy and Mrs. Beachy have graciously donated \$150.00 again this year to help offset the cost of the party.

Mr. Harshman and Councilman Beachy brought an idea to the Council's attention regarding the employee's gifts from The Town. Councilman Beachy proposed that in addition to the \$50.00 that The Town already give's to each employee that they receive \$1.00 for each year of service with The Town. Councilman Hite suggested that The Town should keep it on a more equal basis. Mr. Harshman pointed out that if we keep it the same for everyone that it is not fair to those employees that have been here a number of years versus those that have just started with The Town. After discussion, Councilman Beachy made motion to give each employee \$50.00 plus \$1.00 for each year of service and part-time employees will only receive \$50.00, seconded by Councilman Dellinger. Motion carried.

Mr. Harshman asked for a motion to go into closed session to discuss a personnel matter as permitted by Section 2.2-307, Section 2.2-3711 and Section 2.2-3712. Motion was made by Councilman Beachy and seconded by Councilman Dellinger. Motion carried.

A motion was made by Councilman Dellinger and seconded by Councilman Hite to return to regular session. Motion carried.

A motion was made by Councilman Beachy and seconded by Councilman Dellinger to verify that all that was discussed in the closed session was a personnel matter as permitted by Section 2.2-307, Section 2.2-3711 and Section 2.2-3712 as required by State Code Section 2.2-3712. Motion carried. Recorded vote as follows: Hite - aye, Dellinger - aye, Beachy - aye, Wymer - aye, Minnick - aye, Wood - aye, Harshman - aye.

Councilman Wood reported that the Edinburg Chamber of Commerce Christmas Parade will be held on December 3rd at 5:00 p.m. and following the parade the annual tree lighting ceremony will take place. Everyone is invited to Creekside Campground for hot chocolate and what not after the ceremony.

With no further business, a motion was made by Councilman Beachy and seconded by Councilman Dellinger to adjourn the meeting. Motion carried. The meeting was adjourned at 8:30 p.m.

Mayor

Clerk