

## REGULAR COUNCIL MEETING JUNE 14, 2011

The Edinburg Town Council met in regular session on June 14, 2011. Mayor Harshman called the meeting to order at 7:30 p.m. All Council Members were present with the exception of Councilman Beachy. Town Attorney, Kevin Black was also present. Visitors included: Town Police Chief, Michael Clem and Town Maintenance Supervisor, Ron Ross.

Mr. Harshman called the meeting to order and welcomed the visitors.

A motion was made by Councilman Wood and seconded by Councilman Dellinger to approve the minutes of the May 10, 2011. Motion carried.

The Treasurer's report was reviewed. Mr. Harshman reported to Councilman Hite that "Town Manager" has been changed to "Mayor" on the Town's Financial Statements. A motion was made by Councilman Wood and seconded by Councilwoman Minnick to approve the Treasurer's report and to pay all bills as presented. Motion carried.

The Water and Sewer Committee had no report. Mr. Harshman reported that he has completed the resolution adopting the Regional Water Supply Plan and that he is working on the Drought Response Ordinance. Mr. Harshman reported that he will provide the Council with copies of both as soon as possible and hopefully; the first reading of the Ordinance can be done at the July meeting. The Town will then need to hold a Public Hearing before the August meeting. Mr. Harshman reported that a representative from the NSVRC will be at the August meeting to go over the Plan.

Mr. Harshman also reported that during a recent water leak it became clear to him and Mr. Ross that the maintenance department needs something in their trucks that will assist them in locating valves to isolate a leak with minimal affect on other water customers. Mr. Harshman has asked the company that maintains the Town's water and sewer GIS mapping to generate a set of 8 ½ x 11 maps of all of the grids in Town. Mr. Harshman reported that while the Town could isolate specific areas and do printouts; it could not be done effectively. There would ultimately be duplications and omissions. Mr. Harshman reported that the cost of this will be \$500 and that the Town plans to laminate a set of maps for each truck to cover the entire water distribution system and sewer collection system.

The Street Committee had no report.

The Ordinance Committee had no report.

The Personnel Committee had no report.

The Finance Committee had no report. Mr. Harshman reported that Mary Earhart came by the Town Office to introduce the person who will be working on the Town's internal audit reports this year. Mr. Harshman also reported that Mary Earhart provided the Town with a governmental regulation GASB Statement No. 54 Fund Balance Policy document which must be adopted by the end of the year. Council read the Fund Balance Policy. A motion was made by Councilman Wood and seconded by Councilwoman Wymer to adopt the GASB Statement No. 54 Fund Balance Policy document. Motion carried. Mr. Harshman reported that the Town is in good shape as far as collecting taxes. The past due personal property tax amount is currently \$4,933.90 and the past due real estate tax amount is \$6,641.10. Mr. Harshman reported that the bank balances are also up. Mr. Harshman stated that a lot of people don't pay their personal property tax until they need to get a Town decal the following year.

Health & Safety Committee Chairman, Councilman Wood called attention to Chief Clem's report. Councilman Wood reported that all of the police officers have been recertified in firearms

training. He also reported that Chief Clem will be attending a board meeting at the Central Shenandoah Criminal Justice Academy on June 24<sup>th</sup>. Councilman Wood also stated that the next Neighborhood Watch meeting will be on Wednesday, June 29<sup>th</sup> at 7:00 p.m. Sheriff Timothy Carter will be the guest speaker.

The Property Committee had no report.

The Cemetery Committee had no report.

Park Committee Chairman, Councilman Wood reported that the pool season started off well.

The Insurance Committee had no report.

Mr. Harshman asked the Council if they were okay with the current council committee assignments and the Vice Mayor position. Council said that yes, they were okay with it.

Mr. Harshman reported that he attended the May Travel Council meeting. Mr. Harshman reported that the group got an update on the Agri-Tourism meeting. A list of agri-tourism sites and a map are being created. The sites are being clustered so that several individual tours will be available to visitors in different areas of the County. Mr. Harshman reported that the hope is to create a variety of experiences at the different sites to offer a unique and authentic program for visitors to the area. The mission statement of the committee is: To promote unique experiences through strong partnerships; to demonstrate value to the local economy and food chain; and to differentiate Shenandoah County as a rural and agricultural community by being inviting to visitors. Mr. Harshman also reported that the group heard about the National Motorcoach Network Invitational, which will be held in Woodstock in August for four days. Mr. Harshman reported that he will be trying to include the Edinburg Mill in their stops while they are in the area.

Mr. Harshman reported that VML is talking about forming a political action committee (PAC) that would focus on local government concerns. The VML cannot participate in making political contributions since their revenue is derived from public funds. No city, county or town government can contribute either, but individual local elected officials are allowed to make contributions to PACs and candidates. Mr. Harshman asked the Council if they felt like this was something they would participate in. The Council's consensus was no.

Mr. Harshman reported that work is still continuing at the Edinburg Mill. The Town has received permission to install an additional ADA restroom in the area behind the banquet room. The restroom will be ready for the rough-in inspection this week and should be completed by the end of the month. Mr. Harshman reported that this is the last real construction project at the Mill. He also reported that there are three areas that still need floor coverings installed and then cleaning and finishing touches will be done throughout the building.

Mr. Harshman reported that there have been problems with flooding at the Mill in the elevator pit due to high water from heavy rains. Mr. Harshman reported that the Otis serviceman told him about a company from Maryland that does grouting and waterproofing of elevators. This company has provided a quote of \$7,580 to drill and grout the pit walls and to waterproof the area. Mr. Harshman reported that this quote does not include grouting the jack pit in the center of the floor. He is also trying to get a price for that. Mr. Harshman is also going to look into the possibility of getting a local company to provide a quote for the job.

Mr. Harshman also reported that the Heritage Foundation Board approved rental rates for the two retail spaces and for the restaurant and that the Town will be looking for tenants in the next month or so. Mr. Harshman reported that he hesitates to open the building on a permanent basis until the Town is closer to having the I-81 signs put up. The Mill might have to open without the signs if

additional funding isn't forthcoming. Mr. Harshman reported that the \$10,000 prize money from Reader's Digest will go toward the funding of the signs. The Town will still be \$20,000 short, but hopefully, the Foundation will help. The Shentel Foundation was asked, but would not help with funding.

Mr. Harshman reported that the ARB did not meet last month.

Mr. Harshman reported that the Planning Commission did not meet last month.

The Zoning Administrator's report showed that two permits were issued:

1. Dexter & Donna Mumaw  
405 Stoney Creek Boulevard  
Sign for Edward Jones
2. Norman & Sherry Nelson  
520 Stoney Creek Boulevard  
Remove trees & rework fence

The Town Attorney had no report.

Mr. Harshman reported that the County passed a Resolution to opt out of the VRS Line of Duty Act coverage, but the Town has not received anything definitive about the County covering Volunteer Fire Departments and the Town is still waiting for an answer. The Town must provide VML with a Resolution that states that the County will cover Volunteers. Councilman Hite stated that he thought this should be tabled until clarification from the County has been provided. A motion was made by Councilman Hite and seconded by Councilman Dellinger to table deciding on Line of Duty Act coverage until the Town receives clarification from the County that they will be covering Volunteer Fire Departments. Motion carried.

Mr. Harshman read the first reading of a proposed amendment to Chapter 31, Animals, Article III, Animals at Large, Section 31-7 Fowl. This amendment will outlaw having roosters in Town.

Mr. Ross reported that he has been receiving complaints about flowers being moved at Cedarwood Cemetery. Mr. Ross also reported that there have been a lot of small angels being placed in front of the stones. Mr. Ross does not want the maintenance department to be responsible if the flowers or the angels get damaged during mowing season. Mr. Harshman stated that the angels and the flowers should be placed on top of the stones and that the maintenance department would not be responsible if these items got damaged.

A motion was made by Councilman Dellinger and seconded by Councilwoman Wymer to go into closed session regarding a personnel matter as permitted by Section 2.2-3707 and Section 2.2-3712 as required by State Code Section 2.2-3712. Motion carried.

A motion was made by Councilman Hite and seconded by Councilman Dellinger to return to regular session. Motion carried.

A motion was made by Councilman Dellinger and seconded by Councilman Wood to verify that all that was discussed in the closed session was a personnel matter as permitted by Section 2.2-3707 and Section 2.2-3712 as required by State Code Section 2.2-3712. Motion carried.

Recorded vote as follows: Hite-aye, Dellinger-aye, Beachy-absent, Wymer-aye, Minnick-aye, Wood-aye, Harshman-aye.

Councilman Hite asked if Ms. Kirsch-Maggio was given a letter regarding lifting her probation period at her Café. Mr. Harshman stated that yes; she was given a letter, but the Town has not heard from the ABC Board yet.

Councilman Hite stated that he thought Mr. Harshman's sister; Donna Harshman did a tremendous job in assisting the Town in winning the \$10,000 prize from Reader's Digest and that she should get a letter of appreciation. A motion was made by Councilman Hite and seconded by Councilman Wood to write Ms. Harshman a letter of appreciation. Motion carried. Mr. Harshman stated that the Heritage Foundation bought a brick in Ms. Harshman's name in appreciation for her efforts. Councilwoman Minnick reported that she saw that Reader's Digest is doing a contest again in the fall and wondered if the Town could enter again. Mr. Harshman stated that a town or city that has already won money cannot win again.

With no further business, a motion was made by Councilman Hite and seconded by Councilman Dellinger to adjourn the meeting. Motion carried. The meeting was adjourned at 8:30 p.m.

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Mayor

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Clerk