

## REGULAR COUNCIL MEETING JANUARY 11, 2011

The Edinburg Town Council met in regular session on January 11, 2011. Mayor Harshman called the meeting to order at 7:30 p.m. All Council Members were present with the exception of Councilman Hite. Town Attorney, Kevin Black was also present. Visitors included: Town Police Chief, Michael Clem and Town Maintenance Supervisor, Ron Ross.

A motion was made by Councilman Beachy and seconded by Councilman Dellinger to approve the minutes of the December 14, 2010 meeting. Motion carried.

The Treasurer's report was reviewed. Mr. Harshman reported that there are still a lot of delinquent 2010 taxes, both personal and real estate. The 2010 delinquent real estate tax amount is \$48,000 and the 2010 delinquent personal property tax amount is \$8,000. If the Town received these amounts in delinquent taxes, we would come in above the budgeted amount. Mr. Harshman stated that the Town had no idea what kind of impact the new assessments would have. A motion was made by Councilman Wood and seconded by Councilman Beachy to approve the Treasurer's Report and to pay all the bills as presented. Motion carried.

The Water and Sewer Committee Chairman, Councilwoman Minnick called attention to the EEMA report and to Ron Ross's Maintenance Department report. Councilwoman Minnick asked Mr. Harshman if he had gotten a quote on repairing the roof on the pump house that was discussed at the last meeting. Mr. Harshman stated that the roof had already been fixed. Mr. Harshman reported that he has gotten more information about the repairs that are needed on the WWTP generator, which was also discussed at the last meeting. Mr. Harshman reported that the Town will be able to get the repairs completed for much less than the quote the Town received from their normal maintenance company. Mr. Harshman reported that he has discussed the repairs with EEMA's Stu Bruce and Kim DeFeo, who feel that the Town can hold off on the repairs since this is the time of year when the chance of needing the generator is the most important. The Town plans to monitor its operation until spring and address everything then.

Mr. Harshman reported that a needed modification to the Town's SCADA system was identified during the last Health Department inspection at the WTP. The Health Department is now requiring a centralized location that allows for easy identification and modification of all of the plant alarms and their respective set points by the operator. Mr. Harshman reported that a technician from Instrulogic Corporation, which is the company that provided the SCADA system at the WTP, was able to add the required reporting to the system to satisfy the Health Department.

Mr. Harshman called attention to a letter that was received by PHR&A regarding their merger with Pennoni Associates. Mr. Harshman reported that this merger will expand what PHR&A can do for the Town.

The Street Committee had no report. Mr. Harshman reported that Mr. Ross has billed VDOT \$384 for snow removal so far this year. With the \$750 sign up, the Town will be at \$1,134 year to date. If the Town continues to miss the storms as we have up until now, the Town could fall short of the \$5,000 that is in the budget. Mr. Harshman also reported that the Town received \$10,068 for snow removal last year.

The Ordinance Committee had no report.

The Personnel Committee had no report.

The Finance Committee had no report.

Health & Safety Committee Chairman, Councilman Wood called attention to Chief Clem's report. Councilman Wood thanked the Chief for providing Council with the 2010 report for the

Police Department. Councilman Wood reported that the next Neighborhood Watch meeting will be in March. Councilman Wood also reported that all of the police officers have been re-certified for 2011. Councilman Wood thanked the Chief and the other police officers for their hard work. The Property Committee had no report. Councilman Dellinger stated that his neighbors wanted to thank Mr. Ross and his crew for fixing the mailboxes in their neighborhood.

The Cemetery Committee had no report.

The Park Committee had no report. Mr. Harshman reported that there was some damage at the pool in December. A tree fell and damaged the fence on the backside of the pool. Mr. Harshman reported that the fence is still usable and the Maintenance Department will be installing new pipe along the top rail. Mr. Harshman had some fence pipe that he did not use that can be used for the repairs. Only the top loop piece for the two poles and fence clips needed to be purchased at a cost of around \$20.

The Insurance Committee had no report.

Mr. Harshman reported that all of the Town Managers and County Administrator, Douglas Walker had another breakfast meeting on December 15<sup>th</sup>. The group discussed areas where the County might be able to assist the towns in managing costs. One subject that keeps coming up is whether or not it might be possible to eliminate the tipping fees for municipal trash. Mr. Harshman reported that currently County residents do not have to pay a tipping fee for residential trash unless they live in town. Mr. Walker is looking into possible solutions. The next meeting will be on January 18<sup>th</sup> and the group will hear more information on a possible "Rails to Trails" project. The group also discussed making "Rails to Trails" the topic of the next Town and County Dinner in Toms Brook in April.

Mr. Harshman reported that he attended the December Travel Council meeting. The group recognized Doris Rodeffer for her volunteer service with the Tourism Office. Ms. Rodeffer handles the bulk mail distribution for the office. The group also reviewed the 2010 Marketing and Lead Report and Mr. Harshman has requested a copy to share with the Chamber of Commerce when he meets with them later this month. Mr. Harshman reported that without a Director in place, the Tourism Office was not able to register for the American Bus Association (ABA) Marketplace for 2011. This is a good place to promote the County and attract visitors to the area. The County is still a member of the ABA and plans to attend future events. Mr. Harshman reported that Steve Kirchner informed the group that he was planning on attending the ABA Marketplace and would be happy to hand out information about Shenandoah County. An updated profile sheet about Shenandoah County will be prepared in time for Mr. Kirchner to take with him to the ABA Marketplace.

Mr. Harshman also reported that Travel Council members gave local updates on holiday events and future plans. Mr. Harshman stated that New Market reported on its plans to move their Farmers Market to a public parking lot in town on Main Street. This led to a discussion about combining the various area Farmers Markets at one location in the County. Mr. Harshman reported that the Shenandoah County Fair's General Manager, Dean Morgan is going to be invited to the January meeting to discuss using the Fairgrounds as a possible site. Research is also planned to learn about possible marketing/advertising grants that might be used for a Countywide Farmers Market.

Mr. Harshman also reported that he will be meeting with the Chamber of Commerce on January 27<sup>th</sup>. This meeting was scheduled due to a merchant's comments about the Town not doing anything to help businesses in Town. If any Council Members have ideas about how the Town might work to assist our businesses, please share them with Mr. Harshman.

Mr. Harshman reported that the ARB did not meet this month.

Mr. Harshman reported that the Planning Commission met on December 21<sup>st</sup> and started the review of two chapters of the Comprehensive Plan. Copies of the Comprehensive Plan have been distributed to the Planning Commission members. Mr. Harshman also reported that the census numbers are not out yet.

The Zoning Administrator had no report.

The Town Attorney had no report.

Mr. Harshman asked Council to consider the reappointment of Ron Crabtree to the Board of Zoning Appeals for another term. His current term expires April 2011. A motion was made by Councilman Dellinger and seconded by Councilman Beachy to reappoint Ron Crabtree to another term on the Board of Zoning Appeals. Motion carried.

Mr. Harshman asked Council to approve the hiring of a new fulltime employee in the Town's Maintenance Department to fill the recently vacated position. A motion was made by Councilwoman Minnick and seconded by Councilwoman Wymer to hire David Kent to fill the vacated fulltime position in the Town's Maintenance Department. Motion carried.

With no further business, a motion was made by Councilman Beachy and seconded by Councilman Dellinger to adjourn the meeting. The meeting was adjourned at 7:56 p.m.

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Mayor

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Clerk